

**Department of Commerce, Delhi School of Economics
University of Delhi, Delhi - 110007**

NOTICE

Sub.: Counselling for Filling-up the Vacant Seats for Admission to MIB&MHROD Programmes: 2009 - 2011

This is to inform that a Counselling Session will be held for filling-up the vacant seats for admission to MIB and MHROD Programmes, (Batch XV: 2009-2011) at the Department of Commerce, Delhi School of Economics, University of Delhi as per the following schedule:

Day	Date	Time	Category
Monday	June 15, 2009	10:00 a.m.	Reserved category students SC, ST and CW (excepting OBC)
Tuesday	June 16, 2009	10:00 a.m.	General Category and OBC Category students

Your name is in the MIB/MHROD Counselling lists. All the students whose names are in the Counselling lists and who are interested in seeking admission to MIB/MHROD Programmes are required to report at the Department at 9:30 a.m. **No entry into the Counselling Hall will be allowed after 10:00 a.m. under any circumstances.**

Please note that:

- No request for the alteration/adjustment in the day of reporting other than mentioned above in the schedule will be entertained.
- Candidates need to report to the office on the scheduled day along with attested copies as well as original copies of the following documents:
 - Class X and XII certificates
 - Graduation: Degree/ Provisional and Marksheet certificates (for those who have already passed)
 - SC/ST/CW/OBC certificate, where applicable.
 - One Passport size Photograph.

Note: (SC/ST certificates must be issued in the name of the candidate. Certificates issued in the name of father will not be accepted. Moreover OBC Certificate must mention non-creamy layer status of the candidate).

- The selected candidates will be required to deposit the fees as per details given below:
 - Rs. 13,146/- in cash towards admission fees.
 - Rs. 12,500/- in the form of a demand draft payable at Delhi towards various student activities drawn on "SPHERE" (Student Body of MHROD Students) or "IBF" (Student Body of MIB Students), whichever is applicable.
 - Rs. 300/- in the form of a demand draft drawn in favour of "Head, Department of Commerce, Journal and Other Publication A/c" as subscription towards journal and newsletter.
 - For payments of Rs. 12,500/- and Rs. 300/- by demand draft [mentioned above in clauses 3 (b) and 3 (c)], the selected students can get the demand draft issued to them on the day of selection/ admission itself from the banks in and around the campus.

4. Other instructions:

- The candidates will be required to complete the admission formalities on the same day of counselling till 12:30 p.m., failing which the offer of admission will automatically stand cancelled and the seat will be offered to the candidates standing next in the waiting list.**
- A sum of Rs. 10,000/- out of Rs. 12,500/- (referred in 3 (b) above) for student activities is refundable if admission is withdrawn any time but not later than by 16th July, 2009. Other fees are refundable as per University rule.
- For any enquiries, please contact to the office at Tel. No. : (011) 27667891 .
- The lists of Candidates (in order of merit) who are eligible for MIB & MHROD Counselling are annexed .

**Ms. Chandra Ajbani
(Section Officer)**